

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
PATRIOT PARK METROPOLITAN DISTRICT NO. 1
(THE "DISTRICT")
HELD
NOVEMBER 11, 2020

A special meeting of the Board of Directors of the Patriot Park Metropolitan District No. 1 (referred to hereafter as the "Board") was convened on Wednesday, November 11, 2020, at 12:30 p.m. Due to concerns regarding the spread of the Coronavirus (COVID-19) and the benefits to the control of the spread of the virus by limiting in-person contact, the public was asked to attend via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Sam Cameron, President
Cheryl Flynn, Treasurer
Bradley Brunk, Secretary
Kevin Butcher, Assistant Secretary

Also, In Attendance Were:

Josh Miller, Chelsea Gondeck, and Ben Houghton; CliftonLarsonAllen, LLP
Russ Dykstra; Spencer Fane LLP

ADMINISTRATIVE MATTERS

Call to Order and Approve Agenda:

Director Cameron noted that a quorum of the Board was present and called the special meeting of the Board of Directors of the Patriot Park Metropolitan District No. 2 to order at 12:32 p.m.

The Board reviewed the Agenda for the meeting. Following discussion, upon motion duly made by Director Butcher, seconded by Director Cameron, and upon vote unanimously carried, the Board approved the Agenda, as presented.

Declaration of Quorum/Director Qualifications/ Disclosure Items:

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. It was noted by Attorney Dykstra that disclosures of potential conflicts of interest were filed with the Secretary of State for all directors, and no additional conflicts were disclosed at the

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meeting.

Community Comment:

None.

Review and Consider Approval of Minutes from the September 9, 2020 Special Board Meeting:

Upon motion duly made by Director Cameron, seconded by Director Butcher, and upon vote unanimously carried, the Board approved the September 9, 2020 special meeting minutes.

Discuss District Insurance, Review Renewal Schedule & Authorize Renewal of District Insurance & SDA Membership for 2021:

Mr. Miller reviewed the renewals with the Board. Following discussion, upon motion duly made by Director Butcher, seconded by Director Cameron, and upon vote unanimously carried, the Board authorized the renewal of the district insurance and SDA membership for 2021.

FINANCIAL MATTERS

Review and Consider Acceptance of Unaudited Financial Statements as of September 30, 2020:

Mr. Houghton reviewed the financial statements with the Board. Upon motion duly made by Director Butcher, seconded by Director Cameron, and upon vote unanimously carried, the Board accepted the unaudited financial statements as of September 30, 2020.

Review and Consider Ratification of Previous Claims and Approval of Current Claims:

Mr. Houghton reviewed the claims with the Board. Upon motion duly made by Director Butcher, seconded by Director Cameron, and upon vote unanimously carried, the Board ratified the previous claims and approved the current claims.

Discuss and Consider Approval of the 2020 Audit Exemption:

Following discussion, upon motion duly made by Director butcher, seconded by Director Cameron, and upon vote unanimously carried, the Board approved the appointment of the District Accountant to prepare the 2020 audit exemption.

Conduct Public Hearing to Consider Amending 2020 Budget; Consider Adopting Resolution Amending 2020 Budget, if necessary:

Not needed.

Conduct Public Hearing to Consider Adoption of the 2021 Budget, Appropriate Expenditures, and Certify Mill Levy; Consider Adoption of Resolution to Adopt 2021 Budget, Appropriate Expenditures and Certify Mill

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Levy:

Following discussion, upon a motion duly made by Director Butcher, seconded by Director Cameron and, upon vote, unanimously carried, the Board opened the public hearing at 12:46 p.m. There was no public comment. Upon a motion duly made by Director Butcher, seconded by Director Cameron and, upon vote, unanimously carried, the Board closed the public hearing at 12:46 p.m. Mr. Houghton reviewed the 2021 budget with the Board. Upon a motion duly made by Director Butcher, seconded by Director Cameron and, upon vote, unanimously carried, the Board approved the Resolution to Adopt the 2021 Budget, Appropriating Expenditures, and Set the Mill Levy subject to the changes discussed.

LEGAL MATTERS

Other: None.

MANAGERS MATTERS

Managers' Report:

Mr. Miller reviewed the Managers' Report with the Board.

Discussion Regarding 2021 Service Agreements:

Discussion ensued on the need for landscape maintenance and snow removal agreements in the future.

Review and Consider the Resolution Concerning Annual Administrative Matters:

Following discussion, upon a motion duly made by Director Butcher, seconded by Director Cameron, and upon vote unanimously carried, the Board approved the 2021 Annual Administrative Matters Resolution, as amended.

Review and Consider Approval of the Resolution Providing for Directors Exclusion from Workers Compensation Coverage:

Following discussion, upon motion duly made by Director Butcher, seconded by Director Brunk, and upon vote unanimously carried, the Board approved the Resolution Providing for Directors Exclusion from Workers Compensation Coverage.

OTHER BUSINESS

Confirm Quorum for Next Board Meeting:

The management team will reach out to confirm the quorum should the meeting be necessary.

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ADJOURNMENT

There being no further business to come before the Board at this time, upon a motion duly made by Director Butcher, seconded by Director Cameron, and upon vote unanimously carried, the Board adjourned the meeting at 1:11 p.m.

Respectfully submitted,

DocuSigned by:
Bruce BA
By _____
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Secretary for the Meeting

Certificate Of Completion

Envelope Id: C1410715AE034FAAB338F496F05068EF	Status: Completed
Subject: Please DocuSign: PPMD1 11-11-2020 Meeting Minutes.pdf	
Client Name: PPMD1	
Client Number: 45374	
Source Envelope:	
Document Pages: 4	Signatures: 1
Certificate Pages: 4	Initials: 0
AutoNav: Enabled	Envelope Originator:
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Record Tracking

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Signer Events

Bradley Brunk
1thebrad@gmail.com
Secretary
Security Level: Email, Account Authentication (None)

Signature

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Sent: 1/13/2021 1:54:14 PM
Viewed: 1/13/2021 2:58:16 PM
Signed: 1/13/2021 2:58:36 PM

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Accepted: 1/13/2021 2:58:16 PM
ID: 297ddb3f3-33e1-44aa-a1b1-dd70b6ecdab9

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	1/13/2021 1:54:14 PM
Certified Delivered	Security Checked	1/13/2021 2:58:16 PM
Signing Complete	Security Checked	1/13/2021 2:58:36 PM
Completed	Security Checked	1/13/2021 2:58:36 PM
Payment Events	Status	Timestamps
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