

RECORD OF PROCEEDINGS

MINUTES OF THE JOINT REGULAR MEETING OF THE BOARDS OF DIRECTORS OF PATRIOT PARK METROPOLITAN DISTRICT NOS. 1 & 2

Held Wednesday, November 13, 2019, at 1:30 p.m. at the offices of Spencer Fane LLP, 102 South Tejon Street, Suite 750, Colorado Springs, Colorado

Attendance A joint regular meeting of the Boards of Directors of Patriot Park Metropolitan District Nos. 1 and 2, El Paso County, Colorado, was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

Board of Directors No. 1:

Sam Cameron, President
Cheryl Flynn, Treasurer
Bradley Brunk, Secretary
Kevin Butcher, Assistant Secretary

Excused Absence: Stuart Sloat, Assistant Secretary

Board of Directors No. 2:

Sam Cameron, President
Allyn Brown, Secretary
Kevin Butcher, Assistant Secretary
Patrick Jarrett, Assistant Secretary

Excused Absence: Bryan Dennis Kniep, Assistant Secretary

Others in attendance:

Josh Miller & Carrie Bartow; CliftonLarsonAllen LLP
Russel W. Dykstra; Spencer Fane LLP

Call to Order and Approve Agenda Director Butcher called the meeting of the Boards of Directors of the Patriot Park Metropolitan District Nos. 1 and 2 to order at 1:30 p.m. Following discussion, upon motion duly made by Director Brown, seconded by Director Butcher and, upon vote, unanimously carried, the Boards approved the agenda with the addition of the following legal items:

- A. Review and Consider Approval of Resolution No. 2019-11-07 Concerning Regular Election to be Held May 5, 2020 for District No. 1; Review and Consider Approval of Resolution No. 2019-11-08 Concerning Regular Election to be Held May 5, 2020 for District No. 2
- B. Review and Consider Approval of Resolution No. 2019-11-09 Providing for Directors' Exclusion from Workers Compensation Coverage for District No. 1; Review and Consider Approval of

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Resolution No. 2019-11-10 Providing for Directors' Exclusion from Workers Compensation Coverage for District No. 2

- C. Review and Consider Approval of CORA Resolution No. 2019-11-11
- D. Review and Consider Approval of Resolution No. 2019-11-12 Adopting Protections for Consumer Data Privacy
- E. Review and Consider Approval of Resolution No. 2019-11-13 Concerning Online Notice of Public Meetings

Declaration of Quorum and Disclosure of Potential Conflicts of Interest

Mr. Dykstra noted that a quorum was present and that general disclosure statements have been filed on behalf of the members of the Boards of Directors with the office of the Colorado Secretary of State at least three days prior to the meeting. In addition, Mr. Dykstra noted that each Director is to verbally reveal his/her potential conflicts of interest to the Boards prior to beginning the discussion in which a conflict may arise.

Minutes

- A. Review and Consider Approval of Minutes from July 10, 2019 Joint Regular Meeting

Following discussion, upon motion duly made by Director Brown, seconded by Director Cameron and, upon vote, unanimously carried, the Boards approved the July 10, 2019 Joint Regular Meeting Minutes with revisions.

Public Comment

None.

Financial Matters

- A. Financial Reports

Ms. Bartow reviewed the Districts' financial reports with the Boards.

Following discussion, upon motion duly made by Director Brown, seconded by Director Butcher and, upon vote, unanimously carried, the Boards approved the financial reports.

- B. Ratify and Approve Payment of Claims

Following discussion, the Board tabled the ratification of claims.

- C. Conduct Public Hearing to Consider Amending 2019 Budgets; Consider Adoption of Resolution No. 2019-11-01 to Amend 2019 Budget for District No. 1; Consider Adoption of Resolution No. 2019-11-02 to Amend 2019 Budget for District No. 2
- D. Conduct Public Hearing to Consider Adoption of 2020 Budgets, Appropriate Expenditures and Certify Mill Levies; Consider Adoption of Resolution No. 2019-11-03 to Adopt 2020 Budget, Appropriate Expenditures and Set Mill Levies for District No. 1; Consider Adoption

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of Resolution No. 2019-11-04 to Adopt 2020 Budget, Appropriate Expenditures and Set Mill Levies for District No. 2

Upon a motion duly made by Director Cameron, seconded by Director Butcher and, upon vote, unanimously carried the Board opened the public hearing to consider the proposed 2019 budget amendments and 2020 budgets.

No public comments were received and upon a motion duly made by Director Cameron, seconded by Director Butcher and, upon vote, unanimously carried, the Board closed the public hearing.

Ms. Bartow reviewed the 2019 budget amendments and 2020 budgets with the Board. Following discussion, upon a motion duly made by Director Brown, seconded by Director Butcher and, upon vote, unanimously carried, the Board approved the adoption of Resolution No. 2019-11-01 to Amend 2019 Budget for District No. 1, Resolution No. 2019-11-02 to Amend 2019 Budget for District No. 2, Resolution No. 2019-11-03 to Adopt 2020 Budget, Appropriate Expenditures and Set Mill Levies for District No. 1, and Resolution No. 2019-11-04 to Adopt 2020 Budget, Appropriate Expenditures and Set Mill Levies for District No. 2.

E. Discuss and Consider Engagement of Auditor to Perform 2019 Audit

Following discussion, the Board tabled the engagement of an auditor to perform the 2019 audit.

F. Other

Manager's
Matters

A. Discuss Business to be Conducted in 2020; Review and Adopt Resolution No. 2019-11-05 2020 Annual Administrative Matters

Following discussion, upon a motion duly made by Director Jarrett, seconded by Director Brown and, upon vote, unanimously carried, the Board approved Resolution No. 2019-11-05 2020 Annual Administrative Matters with the revision to include Director compensation.

B. Review and Consider Approval of 2020 Fee Schedule

Following discussion, upon a motion duly made by Director Jarrett, seconded by Director Brown and, upon vote, unanimously carried, the Board approved the 2020 fee schedule.

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- C. Discuss District Insurance Coverage and Renewal of Same; Discuss Renewal of Special District Association (SDA) Membership. Review and Consider Approval of Intergovernmental Agreement for the Colorado Special Districts Liability Pool and Resolution No. 2019-11-06 Regarding Participation in Self-Insurance Pool

Following discussion, upon a motion duly made by Director Butcher, seconded by Director Brown and, upon vote, unanimously carried, the Board approved the renewal of the District's insurance, SDA membership and Resolution No. 2019-11-06 Regarding Participation in Self-Insurance Pool.

- D. Discussion and Possible Action on Rules and Regulations or Guidelines
E. Discussion on ARC Composition
F. Discussion and Possible Action on Covenant Enforcement Policy

Following discussion, the Board directed District Management to coordinate the collection of the associated documents and work with Legal Counsel to prepare for approval at the next regular board meeting.

Legal Matters

- F. Review and Consider Approval of Resolution No. 2019-11-07 Concerning Regular Election to be Held May 5, 2020 for District No. 1; Review and Consider Approval of Resolution No. 2019-11-08 Concerning Regular Election to be Held May 5, 2020 for District No. 2
G. Review and Consider Approval of Resolution No. 2019-11-09 Providing for Directors' Exclusion from Workers Compensation Coverage for District No. 1; Review and Consider Approval of Resolution No. 2019-11-10 Providing for Directors' Exclusion from Workers Compensation Coverage for District No. 2
H. Review and Consider Approval of CORA Resolution No. 2019-11-11
I. Review and Consider Approval of Resolution No. 2019-11-12 Adopting Protections for Consumer Data Privacy
J. Review and Consider Approval of Resolution No. 2019-11-13 Concerning Online Notice of Public Meetings

Following discussion, upon a motion duly made by Director Butcher, seconded by Director Brown and, upon vote, unanimously carried, the Board approved the adoption of Resolution Nos. 2019-11-07, 2019-11-08, 2019-11-10, 2019-11-11, 2019-11-12, and 2019-11-13.

Director Items

- A. Other

Other Business

- A. Set Next Board Meeting – December 11, 2019 at 1:30 p.m.

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The Board decided to cancel the next regular meeting scheduled for December 11, 2019.

Adjournment Upon a motion duly made by Director Butcher, seconded by Director Brown and, upon vote, unanimously carried, the Board adjourned the meeting at 2:28 p.m.

DocuSigned by:

Patrick Jarret

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Secretary for the Meeting

Certificate Of Completion

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Subject: PPMD- Please DocuSign: 4. 11-13-2019 DRAFT MEETING MINUTES_2019.docx	
Client Name: PPMD	
Client Number: NA	
Source Envelope:	
Document Pages: 5	Signatures: 1
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Kimbrie Garcia
Time Zone: (UTC-06:00) Central Time (US & Canada)	220 South 6th Street
	Suite 300
	Minneapolis, MN 55402
	Kimbrie.Garcia@claconnect.com
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Status: Original	Holder: Kimbrie Garcia	Location: DocuSign
8/5/2020 3:57:18 PM	Kimbrie.Garcia@claconnect.com	

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Patrick Jarret
 pat@mychallengerhomes.com
 Security Level: Email, Account Authentication (None)

Signature

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